

AITKIN COUNTY BOARD

January 3, 2023

<p>The Aitkin County Board of Commissioners met this 3rd day of January, 2023 at 9:00 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle (Webex).</p> <p>Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the January 3, 2023 agenda.</p> <p>There was no Citizens' Public Comment</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.</p> <p>A) Correspondence File December 20, 2022 to January 2, 2023; B) Approve December 20, 2022 County Board Minutes;</p> <p>Motion by Commissioner Niemi seconded by Commissioner Napstad and carried, all members voting yes to adjourn the 2022 County Board meeting at 9:05 a.m.</p> <p>Newly elected officials: Commissioner J. Mark Wedel from District 1, Commissioner Travis Leiviska from District 3, Commissioner Bret Sample from District 4, Commissioner Michael Kearney from District 5, County Attorney James Ratz, County Auditor Kirk Peysar, County Recorder Tara Snyder and County Treasurer Lori Grams were sworn into office by Judge Hermerding.</p> <p><i>J. Mark Wedel</i></p> <hr/> <p>J. Mark Wedel, Board Chair Aitkin County Board of Commissioners</p> <p><i>Jessica Seibert</i></p> <hr/> <p>Jessica Seibert County Administrator</p>	<p>Call to Order</p> <p>Approved Agenda</p> <p>Citizens' Public Comment</p> <p>Consent Agenda for 2022</p> <p>Adjourn</p>
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<p>County Administrator Jessica Seibert called the 2023 County Board meeting to order this day of January 3, 2023 at 9:20 a.m. at the Aitkin Government Center with the following members present: Commissioners J. Mark Wedel, Travis Leiviska, Laurie Westerlund, Bret Sample, Michael Kearney and Administrative Assistant Brittany Searle (webex).</p>	<p>Call to Order</p>
<p>Commissioner Westerlund nominated Commissioner Wedel for the Board Chair. There were no further nominations. Nominations closed. Jessica Seibert, County Administrator called for a roll call vote. Commissioner Leiviska, Westerlund, Kearney and Sample in support. Commissioner Wedel abstained.</p>	<p>Nomination of Board Chair</p>
<p>Commissioner Sample nominated Commissioner Leiviska for Board Vice-Chair for the year 2023. Commissioner Sample made a motion to close nominations with a unanimous vote in support of Commissioner Leiviska to fill the Vice-Chair position, seconded by Commissioner Kearney. Motion passed unanimously.</p>	<p>Nomination of Vice Chair</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p>Consent Agenda</p>
<p>A) Approve Electronic Funds Transfers - \$877,565.31 B) Approve Commissioner Vouchers – General \$470,688.10, Reserves \$21,333.08, RB \$64,653.20, HHS \$23,911.76, State \$180.00, Trust \$14,209.31, Forest Dev \$10,907.31, LLCC \$2,463.94, Parks \$1,501.54, COVID \$3,333.33 for a total of \$513,181.83. C) Approve Auditor’s Vouchers – Year-End Paid 12.30.2022 – General \$94,309.44, Reserves \$2,099.99, RB \$62,547.00, HHS \$2,234.26, State \$5,638.00, Trust \$4,318.40, Forest Dev \$1,722.99, LLCC \$1,145.78, Parks \$2,562.27, COVID \$3,333.33 for a total of \$179,911.46. D) Approve Auditor’s Vouchers – Per2 Overpayments 12.30.2022 – Taxes & Penalties \$56,683.65 for a total of \$56,683.65. E) Approve Auditor’s Vouchers – Per3 Overpayments 12.30.2022 – Taxes & Penalties \$4,192.89 for a total of \$4,192.89. F) Approve Manual Warrants – FSA Claims 1 – General \$369.82 for a total of \$369.82. G) Approve Manual Warrants – FSA Claims 2 – General \$25.00 for a total of \$25.00. H) Approve Manual Warrants – ELAN Paid 12.08.2022 – General \$605.00, RB \$-558.51, HHS \$335.63, LLCC \$-382.12 for a total of \$0.00. I) Approve Manual Warrants – Participant Fees, September Correction and November – General \$1,172.50 for a total of \$1,172.50. J) Approve Body Worn Camera Audit Report K) Approve Equipment Purchase – Trimble R12 GPS L) Adopt Resolution – SR Donation – Lake Country Power M) Adopt Resolution – SO Donation – Private Citizen N) Adopt Resolution – Community Corrections Donation – McGregor Lions O) Approve Affidavit for Duplicate of Lost Warrant – Canon Financial Services</p>	
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members voted to Approve Body Worn Camera Audit Report.</p>	<p>Body Worn Camera Audit Report</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members voted to Approve Equipment Purchase – Trimble R12 GPS.</p>	<p>Equipment Purchase – Trimble R12 GPS</p>

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WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
McGregor Area Lions Club, Inc	\$1,000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
McGregor Area Lions Club, Inc	\$1,000 is to be used to provide additional supports and supplies for probation clients who are found to be chemically dependent and are classified by probation as enhanced supervision.

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members voted to Approve Affidavit for Duplicate of Lost Warrant – Canon Financial Services

Affidavit for Duplicate of Lost Warrant – Canon Financial Services

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members present voted to schedule County Board of Appeal and Equalization meeting for June 14, 2023 at 4:00 p.m.

County BAE Meeting

Motion by Commissioner Westerlund, seconded by Commissioner Sample and carried, all members voted to approve Letter of Support for Rice Lake National Wildlife Refuge.

Letter of Support – Rice Lake National Wildlife Refuge

Motion by Commissioner Westerlund, seconded by Commissioner Sample to hire a temporary Jail Nurse. Role call vote (4-0-1 Kearney abstained).

Temporary Jail Nurse

Motion by Commissioner Sample, seconded by Commissioner Westerlund and carried, all members voted to create an Assistant County Attorney III job classification, Grade 15.

Asst. County Attorney III Classification

Motion by Commissioner Leiviska, seconded by Commissioner Kearney and carried, all members voted to approve Pay Equity Report.

Pay Equity Report

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Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members voted to Adopt Resolution – 2023 Board of Commissioners Meeting Procedures.

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of the County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert’s Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the “Aitkin County Board of Commissioners Meeting Procedures and Rules of Business” is hereby amended and reaffirmed.

Motion by Commissioner Kearney, seconded by Commissioner Sample and carried, all members present voted to approve Designation of the Official County Newspaper.

BE IT RESOLVED, That the *Aitkin Independent Age* is hereby designated by the Aitkin County Board of Commissioners as the official county newspaper in which all official business shall be published. *Voyageur Press* is named second publication of Financial Statement.

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members voted to adopt resolution – 2023 Committee Appointments;

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2023:

Aitkin Airport Commission (2)	J. Mark Wedel
Aitkin County Care Board	Travis Leiviska
Aitkin County Community Corrections Advisory Board (2)	J. Mark Wedel Westerlund
Anoka County JPA Advisory Board	Laurie Westerlund
Aitkin County Water Planning Task Force	J. Mark Wedel
Aitkin Economic Development Administration (AEDA)	J. Mark Wedel

**Resolution
#20230103-004
2023 Board of
Commissioners
Meeting
Procedures**

**Resolution
#20230103-005
Designation of the
Official County
Newspaper**

**Resolution
#20230103-006
2023 Committee
Appointments**

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AMC Delegates (8)	Commissioner District 2 Commissioner District 3 Commissioner District 4 Commissioner District 5 Administrator County Engineer Environmental Services Director HHS Director	County
Aquatic Invasive Species (AIS)	J. Mark Wedel	Bret Sample
Arrowhead Counties Association (1)	Michael Kearney Westerlund, Alt.	Laurie
Arrowhead Economic Opportunity Agency	Michael Kearney Travis Leiviska, Alt.	
Arrowhead Regional Development Center (ARDC)	Travis Leiviska Bret Sample, Alt.	
Assessor for Unorganized Townships	Mike Dangers	
ATV Committee (2)	Bret Sample Westerlund	Laurie
Big Sandy Lake Management Plan (1+Alternate)	Bret Sample Kearney, Alt.	Michael
Brainerd 1 Watershed 1 Plan	J. Mark Wedel	
Budget Committee 2020 (2)	Laurie Westerlund J. Mark Wedel	
East Central Regional Library Board	Travis Leiviska Bret Sample, Alt.	
Economic Development (2)	J. Mark Wedel Sample	Bret
Emergency Management	J. Mark Wedel	
Environmental Assessment Worksheet (2)	Michael Kearney Bret Sample	
Extension Committee (1 + Alternate)	Michael Kearney Laurie Westerlund, Alt	
Facilities/Technology Committee (2)	J. Mark Wedel Westerlund	Laurie
Fairgrounds Custodian	Kirk Peysar	
H&HS Advisory Committee (Liaison) (2)	J. Mark Wedel Travis Leiviska	
Historical Society (Liaison)	Travis Leiviska	

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Joint Powers Natural Resources Board (2)	Bret Sample Dennis Thompson	
Lakes & Pines (1+Alternate)	Travis Leiviska Michael Kearney, Alt.	
Law Library	Travis Leiviska Michael Kearney, Alt.	
McGregor Airport Commission (2)	Michael Kearney Bedor	William
MCIT Representative (1 + Alternate)	Laurie Westerlund Jessica Seibert, Alt.	
Mille Lacs Fisheries Input Group	Laurie Westerlund	
Mille Lacs Watershed (1 + Alternate)	Travis Leiviska Laurie Westerlund, Alt.	
Mississippi Headwaters Board (1+Alternate)	Michael Kearney Bret Sample, Alt.	
MN Rural Counties (1+Alternate)	Laurie Westerlund Travis Leiviska, Alt.	
Natural Resources Advisory Committee (2)	Michael Kearney Bret Sample	
NE MN Office Job Training	Travis Leiviska	
Northeast MN ATP (2)	Michael Kearney John Welle Travis Leiviska, Alt.	
Northeast MN Emergency Communications Board (ECB)	Travis Leiviska Dan Guida, Alt.	
Northeast MN Regional Advisory Committee (RAC)	Patrice Erickson Dan Guida, Alt.	
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Bret Sample Westerlund, Alt.	Laurie
Northern Counties Land Use Coordinating Board (NCLUCB) (1+Alternate)	Laurie Westerlund Kearney, Alt.	Michael
Northwoods Regional Trail Alliance	Land Dept Staff, Alt.	
Ordinance Committee (2)	Travis Leiviska Bret Sample	
Personnel/Insurance Committee (2)	Laurie Westerlund J. Mark Wedel	
Planning Commission	Laurie Westerlund Michael Kearney, Alt.	
Rum 1W1P Policy Committee	Laurie Westerlund Alt.	Travis Leiviska,

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Snake River Watershed Management Board/1W1P Policy Committee	Bret Sample Travis Leiviska, Alt.	
Sobriety Court	J. Mark Wedel	
Solid Waste Task Force (2)	J. Mark Wedel Bret Sample	
Toward Zero Deaths	J. Mark Wedel	
Tri-County Community Health Services Board	Laurie Westerlund	
Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members voting yes to approve 2023 Meeting Schedule.		2023 Board Meeting Schedule
Jessica Seibert, County Administrator updated the Board on the following: <ul style="list-style-type: none">• Economic Development• Commissioner Orientation• ARI		Administrator Updates
Motion by Commissioner Westerlund, seconded by Commissioner Sample and carried, all members voting yes to close meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations at 10:41 a.m.		Close Meeting
Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members voting yes to reopen the meeting at 11:21 a.m.		Reopen Meeting
Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members voting yes to adjourn the meeting at 11:22 a.m. until Tuesday, January 24, 2023 at the Aitkin County Government Center.		Adjourn
<i>J. Mark Wedel</i>	<i>Jessica Seibert</i>	
J. Mark Wedel, Board Chair Aitkin County Board of Commissioners	Jessica Seibert County Administrator	